



Cheley Colorado Camps – Job Description

Position Title: HORSEBACK RIDING COUNSELOR

Counseling Staff

Reports To: Unit Director, Riding Director

Nicole Wilson

Ranch Manager

Cheley Colorado Camps

www.cheley.com

Position Summary: Counselors are assigned to a specific job in one unit. Horseback riding counselors teach fundamentals of horse handling and basic riding to campers in a safe and fun manner. Depending on the age group, riding experiences can include all-day trail rides, instructional ring rides, and overnight trips that include some daily horse care. Horseback riding counselors interact and work with the ranch manager, assistant ranch manager, riding director, and barn crew to help ensure camper and horse safety. While your first responsibility is that of a counselor, you are also part of the horse program and need to be willing and able to balance the requirements of both. The goal of the riding program is to teach safe horsemanship and horse care to campers of all skill levels. Every counselor is first a counselor involved in the person-to-person relationships of guiding campers and helping them to make the most of their camp opportunity. Counselors live with and are responsible for a group of campers. They write weekly reports to parents, supervise meal times, maintain discipline, and set a good example. Counselors help campers with laundry, making beds, homesickness, and personal hygiene. Being a counselor is a very important position as the choices you make during the summer affect the campers' entire camp experience. The goal of a counselor is to give each camper a safe, fun, and memorable summer where they learn about themselves and to act spontaneously in the right

Essential Job Functions:

1. Live in cabins with the campers and one or more other counselors.
2. Care for and provide a physically and emotionally safe environment for each camper.
3. Observe camper behavior and assess its appropriateness.
4. Communicate effectively with campers, peers, directors, and camper parents.
5. Write weekly reports home to camper parents.
6. Provide necessary instruction to campers, on program and in unit.
7. Assist campers with earning their horseback riding patch and keep accurate records of patch earners.
8. Identify and respond to environmental and other hazards that may affect the campers.
9. Teaching fundamentals of riding and horse care. Ride five days per week, with all-day rides, combined half-day rides, instructional ring rides, multi-day rides (older units), and horse packing on mountain trails (older units).
10. Planning and present the horse show at the end of each term, showcasing camper skills in various events.
11. As with any job position at Cheley, you will be living and working in a camp community. At different times throughout the summer you may be asked to help the community some way other than this set job description. This would not interfere with the above duties.

Position Requirements

Education: Not limited. Age requirement: 19 years old.

Experience: Must have experience working with children and experience with horses.

Required Skills: CPR and Wilderness First Aid certifications.

Preferred Skills: The patience to teach campers while working with horses at the same time.

Physical Requirements: Must have physical ability and strength to lead activities five days a week, and to respond appropriately to situations requiring first aid; and visual and auditory ability to assess any unsafe environment or hazard.

Limitations and Disclaimer:

The above job description is meant to describe the general nature and level of work being performed; it is not intended to be construed as an exhaustive list of all responsibilities, duties and skills required for the position.