PETITION TO SUBSTITUTE A COURSE FOR A MAJOR REQUIREMENT

If you would like to substitute a course to equal a major requirement, please complete the information below and return this form to ISB 427X. This form will be reviewed and voted upon by the department Curriculum Committee. The Curriculum Committee decision will be sent to the student via email.

Student Name________________________________ SPIRE ID#______________________________
Student email ___________________________________ Major ____________________________
Advisor: ___________________________ Expected Graduation Date - month and year: ________
I would like to request that the following course ______________________________ its current being taken at ____________________________ (school)
on/ or in ____________________________ (date or semester) be substituted for my major
requirement which is _________________________________. (major requirement)

Student Justification - Please explain the reasons for your request to substitute another course for a required course and, if applicable, how doing so will enhance your overall program to fulfill your goals and/or career objectives. Use additional pages if necessary. Please sign the form and ask your advisor to sign it. The form must be returned to ISB 427X.

Student Signature: ____________________________ Date: ______________
Advisor: Please provide a statement giving your recommendation, with your reasons.

Advisor Signature: ____________________________ Date: ______________
Curriculum Committee Decision: Approved ___ Not approved ___ Other ___

Chair Signature: ____________________________ Date: ______________
Recommendations/Reasons, if any: ____________________________________________________________
___________________________________________________________
___________________________________________________________
___________________________________________________________

LW 3/18